



citycounty insurance services
cisoregon.org

Request for Proposals (RFP) Addendum

Consultant for Jail Inmate Medical & Mental Health Phone/Video Conferencing Services

CIS
1212 Court Street NE
Salem, OR 97301
(503) 763-3800

RFP Schedule	
Issuance of RFP:	December 17, 2019
Submission of Questions about the RFP:	January 8, 2020, 5:00 p.m. (PT)
Proposal Due:	February 12, 2020, 5:00 p.m. (PT)
Anticipated Contract Award:	April 2020

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ADDENDUM

A. BACKGROUND

On November 13, 2019, CIS issued a Request for Proposals (RFP) to solicit offers from qualified consultants to assist jails in Oregon with implementing medical and mental health services for inmates provided via phone or video conferencing services.

CIS is issuing this Addendum to the RFP to respond to written questions we received from potential proposers. The Addendum modifies the original RFP document only to the extent indicated. All other areas of the original RFP remain in effect and can only be modified in writing by CIS. This Addendum is made an integral part of the original RFP. It is the responsibility of all proposers to conform to this Addendum. Proposers who have already submitted proposals may either: 1. Submit an addendum to their proposal; or 2. withdraw the original proposal and submit a new one. Any addendum or revised proposal must be submitted no later than the **Proposal Due Date of 5:00 p.m. (PT) on February 12, 2020.**

B. RESPONSES TO QUESTIONS

Question 1: The RFP provides an expected start date but no end date for the anticipated contract. Does that then mean this will be open-ended until the funding is exhausted?

Response: Yes. Staff may also request additional funding from the CIS Board for the next fiscal year, depending on the need.

Question 2: In responding to questions in section V.B is it acceptable to include experience/reference provided by the proposed staff even if they were not working for our firm at the time the experience was gained?

Response: Yes, staff experience gained prior to working for your firm may be included in the RFP response.