



citycounty insurance services
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Request for Proposals (RFP) Addendum #1

Banking & Credit Card Processing Services

CIS
1212 Court St. NE
Salem, OR 97301
(503) 763-3800

RFI Schedule	
Issuance of RFP:	November 13, 2018
Submission of Questions about the RFP:	November 30, 2018, 5:00 p.m. (PST)
Proposal Due:	December 28, 2018, 5:00 p.m. (PST)
Anticipated Contract Award:	January 16, 2019

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CLAIMS OFFICE • PO Box 1469, Lake Oswego, OR 97035 • Phone 503-763-3875 or 800-922-2684 ext 3875 • Fax 503-763-3901

A membership service of:



ADDENDUM

A. BACKGROUND

On November 13, 2018, CIS issued a Request for Proposals (RFP) to solicit offers from qualified financial institutions with physical branches in Oregon for banking and credit card payment receipt processing services.

B. PROPOSAL DUE DATE CHANGED

CIS is issuing this Addendum to the RFP to extend the due date. Page 3, Section III, A "RFP and Evaluation Schedule", the deadline for submitting responses is changed from 5:00 p.m. (PST) on December 14, 2018 to **5:00 p.m. (PST) on December 28, 2018.**

The Addendum modifies the original RFP document only to the extent indicated. All other areas of the original RFP remain in effect and can only be modified in writing by CIS. This Addendum is made an integral part of the original RFP. It is the responsibility of all proposers to conform to this Addendum. Proposers who have already submitted proposals may either: 1. submit an addendum to their proposal; or 2. withdraw the original proposal and submit a new one. Any addendum or revised proposal must be submitted no later than the **Proposal Due Date of 5:00 p.m. (PST) on December 28, 2018.**

Please note, a second addendum with answers to written questions received by the deadline will be issued by December 21, 2018.