



#### Rule Changes - 5/1/20

- Rule changes will be approved at the April Board meeting and posted to the CIS website by 5/1
- Changes will be reviewed during the employer open enrollment meetings in July

Administrative Reminders/ Resources



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#### **Benefit Administration Resources**

- Resources today are split between the CIS website (www.cisoregon.org) and the CIS benefits (www.cisbenefits.org) website
- Although it will be a gradual transition, most benefit resources will be moved to the CIS benefits website – one stop shopping
  - We will keep you updated on when and where resources are located

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#### Benefits Compliance – ACA Reporting www.cisoregon.org

• Small Employers

- Due to repeal of the shared responsibility tax Individual Mandate – forms/filing is no longer required
- Individuals may still request a form; information on how to request one is on both the CIS and Benefits websites
- Large Employers Reporting Still Required
  - Regence dependent data has been posted
  - Forms are still required for large employers
  - Due date again extended to March 2



## Benefits Compliance - FSA Non-Discrimination Testing

- Required for anyone offering a (1) Premium Only Plan (pre-tax premiums), (2) Healthcare FSA, or (30) Dependent Care FSA
- CIS will post census data (run as of Feb. 12) and ASIFlex testing spreadsheets/instructions by Wed., March 4
- Employers provide payroll data

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#### Benefits Compliance - FSA Non-Discrimination Testing (cont'd)

- Testing should be conducted early so any tax consequences related to the discrimination issues can be fixed early in the plan year
- If testing is conducted later in the year, employer needs to run an updated census report; CIS' report will be out-of-date

#### CIS/CMS Employer Reporting

- CMS Creditable Coverage Disclosure Reporting
  - Employers offering prescription drug coverage are required to report annually whether the coverage is creditable or not
  - Reporting must be completed within 60 days of the start of the plan year
  - CIS reported on behalf of all employers offering CIS medical coverage on Feb. 10

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#### **Leaves of Absence**

- Included in the Benefits Resource Manual
- Continuation rights and length vary for life/ disability based on type of leave (paid/unpaid/FMLA)
- CIS encourages employers to call Benefits staff to discuss options
  - Paying premium doesn't mean the employee has coverage
  - Carrier contractual continuation provisions govern

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#### Leaves of Absence (cont'd)

- System bases eligibility for benefits on weekly hours worked
- If employee is on leave for less than half the required hours of the month, he/she is eligible to continue benefits
- If an employee returns from leave between 1st 15th, benefits start the first of the month in which he/she returns
- If an employee returns on or after the 16th, benefits start the first of the next month

#### Small Employer Administration

- With the rollout of the new system, CIS will handle administration on behalf of small employers less than 25 employees
- Small employers will be set up with view only access
- Contact one of the benefits staff if you want full access to handle your own administration

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#### **CIS Learning Center - HIPAA**

- The Learning Center offers a HIPAA Privacy and Security Basics course
- HIPAA violations related to Personal Health Information (PHI) can be costly
- Anyone handling benefit administration should take the course

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## Cascade Centers - EAP

- Cascade Centers is offering a new Mental Health First Aid kit
- Before CIS considers whether these services should be available (there is an additional cost), we want to know if there's interest
- Visit Cascade Center's table for more information and to sign up if interested in CIS pursuing this

#### **Communications Plan**

• Due to the number of changes impacting employees during 2020-21, we have hired outside consultants to help us with a communications campaign

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#### **Communications - We Heard You!**

- We're working to improve the way we communicate with you and your employees
  - Clear, concise, relevant information
  - Limit the frequency where possible
  - Make it easy to know what information applies to you and your entity
  - Increase awareness and prepare for upcoming changes
  - More personal connections with the Benefits team

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- Responsive to communications preferences (e-mail, text)

#### Communications - How Can We Help You?

- Discussion in the Benefits Advisory Committee
  - How are you communicating with your employees today?
  - Would you like to receive information from us for your employee meetings or your intranet?
  - What benefit-related topics are most relevant to your employees?

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#### **New Enrollment System**

- Go live is 4/1
- Multiple employers have participated in work/review sessions as the system was built
  - Thank you! Your input was greatly appreciated
- While we're very excited, new systems also bring bugs; we are working on a process for employers to report/track issues

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## New Enrollment System – Blackout Period

- 3/15 4/17 Benefitsolver system shuts down for employers and employees
- CIS will run last reports from Benefitsolver system to identify all pending transactions
  - Benefitsolver data has been unreliable so need member assistance with this
- 3/23 Last carrier file sent from Benefitsolver

#### Blackout Period (cont'd)

- Employers have the following options during the Blackout period:
  - Download/upload employer data related to enrollment/change forms from the CIS website <u>www.cisoregon.org</u> / Blackout Period; OR
  - Hold off and load the information to the system after 4/17

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#### Blackout Period (cont'd)

- CIS will manually enter uploaded forms into the new system during the blackout period
  - This provides the opportunity to identify bugs before turning on access for employers and employees
  - All new hires hired on or after 2/1 will be given an extended enrollment window due to the transition
     If enrollment is completed after 60 days from date of hire,

enrollment must be done on paper

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## Major Process Changes – Email Addresses New system requires <u>unique</u> email addresses for all employees Using work email addresses provides for better security since user can be terminated in multiple places (e.g., CIS website, learning center, enrollment system) If employee uses a personal email address, the employee must create a new one if enrolling in COBRA or retiree coverage

#### **Blackout Period**

- The benefits team will do their best to send reminder emails to employees already entered in the system or for whom we have received paper forms
- We are currently working with Hartford on whether the EOI process will be pended, or whether an electronic workaround can be implemented

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#### **System Access**

- CIS will initially be loading only the Primary Admin
   User
  - Primary Admin User enters all other users, including those with billing only access
- Admin users must receive training before access to the system will be granted
  - This includes finance people who only have billing access

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## System Access (cont'd)

- May's bills will probably be run through current process on CIS website (www.cisoregon.org)
  - Primary Admin Users have to add finance users so benefits team can determine training need
- CIS will determine additional training needs after the conference

#### Major Process Change – Dual Authentication

- All employees will be required to complete dual authentication as part of the registration process and thereafter every time they access the system
- Admin user employees will be required to complete dual authentication during the registration process and thereafter once a week (TBD)

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#### **Rates Page**

- The system includes a rate page with current rates for actives(including retirees) and COBRA
- After completing the RFC, current rates will show as the default and the new year rates will be available in a drop down

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#### **Open Enrollment**

- Open enrollment will be electronic this year no more paper packets
- CIS will send employers a link to their PDF packet of the information
  - Employers will receive multiple packets if employee groups have different benefits
  - Packets can be posted to your intranet or distributed via email

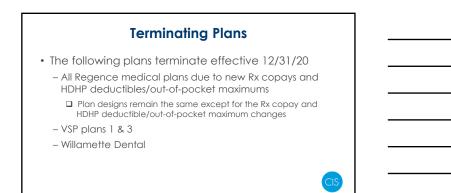




#### **CIS Programs**

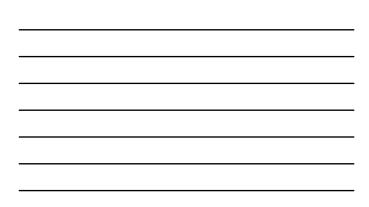
- Worksite Wellness Grants
   CIS hopes to revise wellness grant process
- Health Screening Grants
- Health Fair Grants
- Reimbursement for qualified weight management programs





Copay Plans – Rx Copay Changes		
	Current	Jan. 1, 2021
Generic	\$5	\$10
Preferred	\$25	\$40
Non-Preferred	\$50	\$100
Mail Order	Two times copay	

	Current	Jan. 1, 2021
Specialty Generic	\$5	\$10
Specialty Preferred	\$25	\$100
Specialty Non- Preferred	\$50	\$200
Mail Order	Two times copay	Two times copay



	Current	Jan. 1, 2021
Single Deductible	\$1,500	\$1,700
Family Deductible	\$3,000	\$3,400
Single Out-of-Pocket	\$2,300	\$3,400
Family Out-of-Pocket	\$5,050	\$6,800
amily Out-ot-Pocket	\$5,050	\$6,800

HDHP-2 w/HSA Plan Design Changes – Eff. Jan 1., 2021		
	Current	Jan. 1, 2021
Single Deductible	\$2,500	\$2,500
Family Deductible	\$4,000	\$5,000
Single Out-of-Pocket	\$3,300	\$5,000
Family Out-of-Pocket	\$6,050	\$10,000*
*With embedded \$5,000 out-of-p	oocket maximum/individual	

	VSP-1	VSP-A
Eye exam copay	\$0	\$10
Single vision lenses	\$0	\$25
Lined bifocals	\$0	\$25
Lined trifocals	\$0	\$25
Lenticular lenses	\$0	\$25
Standard progressive lenses	\$50	\$50
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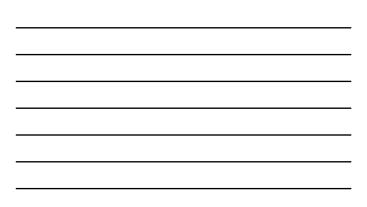


	VSP-1	VSP-A
Lens Enhancement Option UV coating, solid tint, scratch protecting coating, anti-reflection and blue-light filter coating, etc.	Not covered	\$0
Frame allowance – VSP Providers	\$120	\$170
Frame allowance at Wholesale/Retail Vendors Costco, Walmart, Sam's Club	\$65	\$95



Willamette Dental Changes		
	Current	Jan. 1, 2021
Office Visit	\$10	\$20
Fillings Copay	\$0	\$15
Crowns	\$0	\$200
Bridge	\$O	\$200
Root Canals	\$0	\$75

Willamette Dental Changes (cont'd)		
	Current	Jan. 1, 2021
Orthodontia	\$1,500	\$2,000
Dental Implants	Not covered	Up to \$1,500/ calendar year
		10000



#### **Collective Bargaining Implications**

- Anyone negotiating contracts during 2019 were required to negotiate current plans through 2020 and new plans effective 1/1/21
- Anyone negotiating contracts during 2020 are required to negotiate new plans effective 1/1/21
- Anyone with contracts in effect as of Feb. 2019 with expiration dates after 1/1/21 can continue current benefits until the contract expires

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#### **Regence Medicare Advantage**

- Regence is continuing their outreach
  - Current employees 65 & older
  - Current & former retirees
- Regence is willing to host meetings around the state (with minimum participation requirements)
- For additional plan information or if you are interested in hosting a meeting, visit the Regence table.

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#### **Regence - BeyondWell**

- BeyondWell is the new Regence Lifestyle/wellness program for both Regence and Kaiser members (may be limited)
- Participants can earn Amazon gift cards
  - Completing the Health Assessment
  - Specific preventive care services (e.g., exams, flu shots, enrolling BabyWise, etc.)
  - Engaging in various activities

#### BeyondWell (cont'd)

- Participation is already at 474; more than double where we were with the rollover of hubbub
  - 82% have completed the Health Assessment and earned \$25
- Delta Dental, Willamette Dental and Kaiser will also provide preventive data
  - Dental visits, flu shots

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## BeyondWell - Chronic Condition Coaching Hypertension Asthma Coronary Heath Disease (CAD) Chronic Obstructive Pulmonary Disease (COPD)

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#### Kaiser

- Enhanced telehealth services
- E-visits powered by SmartExam
  - Do not require an appointment or video capability
  - Online medical consultation that starts with a virtual interview and ends with an assessment and treatment plan delivered within an hour

#### Kaiser – Plan Design Changes

- The following changes were communicated last year, but we asked Kaiser to hold off implementing until 1/1/21. The 2021 renewal confirmed they delayed implementation.
  - Enteral pumps currently covered with \$0 copay; will be covered with 20% coinsurance
  - Infused chemo drugs now referred to as selfadministered chemotherapy will have cost share of up to 20% or the applicable drug tier, whichever is less

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#### Hartford Life/Disability Plans

- No changes to Hartford plans
- New process with Hartford will allow them to send portability/conversion notices directly to employees upon termination

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# Voluntary Benefits Employers will have the choice to offer additional voluntary benefits when completing their Request for

- Coverage (RFC)
- Critical Illness
- Accident InsuranceHospital Indemnity

### Voluntary Benefits (cont'd)

- Employees can enroll in these and AFLAC coverage – Identity Theft Protection
  - Trauma Plan
- Still not known whether it will be an all or nothing offering for the voluntary coverages





