

**CIS Board of Trustees Quarterly Meeting
January 20, 2017
CIS Tigard Office**

Agenda

Friday, January 22

8:00 a.m.

Executive Director's Evaluation

The Board may choose to enter executive session pursuant to ORS 192.660 (2)(i) to review and evaluate the employment-related performance of the CIS Executive Director

9:30 a.m. (time approximate)

Approval of Agenda (Chair McClure)

Fiduciary Statement Review & Signing (Kirk Mylander & Trustees)

SECTION A. GOVERNANCE

I. Action Items (contd.)

- a. Audit Committee Report (Committee Chair Woods)
Accept audit report for the year ending 6/30/16
- b. Strategic Plan update (Lynn McNamara)
Adopt an update of the five-year strategic plan for CIS
- c. Proposed uses of surplus (Mike Mischkot)
Designate uses of surplus for the year beginning 7/1/17
- d. Supplemental Budget #2 (Mike)
Adopt changes to the 2016-17 operating budget
- e. Action on Items Generated During Retreat (Steve Norman)
Non-agenda items that came up during retreat and require formal Board action
- f. Executive Director's Evaluation (Chair McClure)

II. Consent Items

- a. Minutes of 8/19/2016 and 11/30/2016 Board meetings (Lynn)

III. Discussion Items

- a. Financial Operations and Reserve Position (Mike)
Review 9/30/16 financial statements for CIS and quarterly investment report
- b. Legislative Preview (Kirk Mylander)
Review legislative issues that may affect CIS members during 2017 session

IV. Information Items

- a. 2017 CIS Conference (Julie LaMarche)
Receive a report on Conference registration, logistics and sessions
- b. Trustee Training (Lynn).
Review upcoming training opportunities for Trustees
- c. Monitoring Report (Lynn)
Receive a report on activities through 12/31/16 in support of the Strategic Plan

SECTION B: CIS P/C TRUST

I. Action Items

- a. Coverage document changes (Scott Moss)
Approve proposed changes in the CIS Liability Coverage Document for 2017-18

III. Discussion Items

- a. Claims settled over \$100K in past quarter (Scott)
Receive a report of recently resolved claims
- b. Program updates (Scott)
Receive updates on several initiatives underway

IV. Information Items

- a. CIS P/C Trust Advisory Committee (CTAC) (Scott)
Receive a summary of member comments at the most recent CTAC meeting

SECTION C: CIS BENEFITS

I. Action Items

- a. Program changes for 2017 (Carolyn)
Adopt incentives associated with Regence plans and engagement offerings to Kaiser members
- b. Trust Plan changes (Carolyn)
Adopt clarifications to “opt out” languages in the CIS Benefits Trust Plan

III. Discussion Items

- a. Benefits Renewal Results (Carolyn)
Receive a report of the membership composition following open enrollment

V. Information Items

- a. Demonstration of CIS Benefits Analyzer (Trent McGath)
View a demonstration of CIS software used to analyze benefits claim data

12:00 p.m.

Adjourn