

**CIS Board Retreat & Meeting
January 16 – 18, 2019
Grand Hotel, Tigard/Tualatin**

<u>Schedule</u>	<u>Topic</u>	<u>Presenter(s)</u>
<u>Wednesday, January 16</u>		
1:30 p.m.	Audit Committee meeting	
2:00 p.m.	<u>Retreat Begins</u>	
	Retreat Overview	Lynn McNamara, Executive Director
	<u>P/C Trust Presentations</u>	
	Audit Presentation Audit Report	David Becker, James Marta & Company
	Actuarial Presentation Actuarial Report Excerpt	Dana Winkler, Bickmore Risk Services
	Coverage Year Results	Mike Mischkot,CFO
3:30 p.m.	Strategic Plan Update	Patrick Priest, Deputy Executive Director
4:00 p.m.	Executive Session - evaluation of the Executive Director	
5:00 p.m.	End for the day	
6:00 p.m.	Reception 6 p.m., Dinner 6:45 p.m. Chart House, Portland	

Thursday, January 17

8:00 a.m.	Retreat begins for the day	
	Key Issues and Strategic Implications	Lynn McNamara
	Introduction and Presentation – Texas Municipal League Intergovernmental Risk Pool	Jeff Thompson, Executive Director
	Follow Up: CIS disaster planning and recovery activities	Scott Moss, P/C Trust Director; Jim McWilliams, P/L Claims Director
9:30 a.m.		

Thursday, January 17

CIS Benefits

- Strategic issues in a changing environment Angela Dowling, President, Regence BCBS

- CIS Benefits Issues and Opportunities Carolyn Van Dyke, CIS Benefits Director
 - HDHP plan designs for 2021
 - Additional Rx tiers
 - Wellness strategies for 2020 and beyond
 - Tools available to CIS Benefits via Aon

- Market review

- Preliminary Review of 2020 Pricing Kevin McCartin, Consultant
Mike Mischkot

11:45 a.m. Lunch (onsite)

12:15 p.m. **P/C Trust**

- Workers' Comp program direction Patrick Priest, Scott Moss, Mike Mischkot
 - Discussion of Rule 1

P/C Trust Issues & Opportunities

- "CIS Re"
- Law enforcement/corrections risk management update Scott Moss
Kirk Sanfilippo, Law Enforcement Risk Management Consultant
- Coverage document changes
- Other Issues and Opportunities

- Preliminary Funding Target – 2019-20 Mike Mischkot, CFO

- Workers' Comp/Benefits Trust feasibility Patrick Priest

3:00 p.m. **Governance**

Classification and Compensation Study Steve Norman, Administrative Officer

Succession Planning Patrick Priest

Five-Year Technology Roadmap Mark Snodgrass, CIO

4:30 p.m. Retreat ends

6:00 p.m. Reception 6 p.m., Dinner 6:30 p.m.
Oswego Grill, Lake Oswego (tentative)

Friday, January 19

8:00 a.m. Executive Session -
Executive Director Designate Employment
Agreement

Followed by quarterly Board meeting

CIS Board of Trustees Quarterly Meeting January 18, 2019 Grand Hotel, Tigard/Tualatin

Agenda

Friday, January 18

8:00 a.m.

Executive Director Designate - Employment Agreement

The Board may choose to enter executive session pursuant to ORS 192.660 (2)(i) to review and discuss an employment agreement with the CIS Executive Director Designate.

9:30 a.m. (time approximate)

Approval of Agenda (Chair Warner)

SECTION A. GOVERNANCE

I. Action Items

- a. Appointment of Successor Executive Director
Appoint CIS' next executive director, effective March 15, 2019
- b. Audit Committee Report
Accept audit report for the year ending 6/30/18
- c. Strategic Plan Update
Adopt the 2019 update of the five-year strategic plan for CIS
- d. Executive Director's Evaluation
- g. Action on Items Generated During Retreat
Non-agenda items that came up during retreat and require formal Board action

II. Consent Items

- a. Minutes of 8/17/2018 and 12/17/18 Board meetings
Adopt minutes of the Board's most recent meetings
- b. Oregon Growth Savings Plan (OGSP)
Adopt resolution allowing CIS employees to participate in the OGSP
- c. UMB Bank Resolution (Mike Mischkot)
Adopt resolution allowing CIS to move credit card services to UMB Bank

III. Discussion Items

- a. Financial Operations and Reserve Position
Review 9/30/18 financial statements for CIS and quarterly investment report
- b. Legislative Update
Review 2019-session legislation affecting CIS members

IV. Information Items

- a. CIS Conference 2019
Receive a report on Conference registration, logistics and sessions
- b. Trustee Training
Review upcoming training opportunities for Trustees
- c. Monitoring Report
Receive a report on activities through 12/15/18 in support of the Strategic Plan

SECTION B: CIS P/C TRUST

III. Discussion Items

- a. Claims settled over \$200K
Receive a report of recently resolved claims
- b. Program updates
Placeholder for retreat items needing further Board discussion

IV. Information Items

- a. CIS P/C Trust Advisory Committee
Receive a summary of member comments at the most recent CTAC meeting

SECTION C: CIS BENEFITS

I. Action Items

- a. Employee assistance program changes
Approve changes in EAP providers, effective 4/1/19
- b. Plan/program changes for 2020
Placeholder for any retreat items needing Board action

III. Discussion Items

- a. Benefits Renewal Results
Receive a report of the membership composition following open enrollment

12:00 p.m.

Adjourn